



Republika ng Pilipinas
KAGAWARAN NG KALUSUGAN
PAMBANSANG SANGGUNIAN SA NUTRISYON
(NATIONAL NUTRITION COUNCIL)
NATIONAL CAPITAL REGION



Excerpts from the Minutes of the Joint Meeting
of the Regional Nutrition Committee and Regional Nutrition Management Group
held on August 31, 2022 at St. Giles Hotel, Makati City

RNC-NCR RESOLUTION NO. 05
Series of 2022

**RESOLUTION ORGANIZING THE REGIONAL NUTRITION SHEPHERDING TEAM
IN THE NATIONAL CAPITAL REGION**

WHEREAS, the Peer Learning Approach of the Philippine Plan of Action for Nutrition (PPAN) LGU Mobilization Strategy is a package of technical assistance modalities to strengthen local nutrition governance;

WHEREAS, one of the components of the Peer Learning approach is the Nutrition Shepherd Project;

WHEREAS, the Nutrition Shepherd Project is a platform that involves guiding and mentoring low performing LGUs by a regional nutrition shepherding team to enhance their knowledge and skills on nutrition program management;

WHEREAS, the RNC Resolution No. 1 Series of 2020 entitled "Resolution Declaring the New Priority Areas of the Regional Nutrition Committee's Shepherd Project" states that the shepherding project of the RNC will focus on big cities of NCR namely, Quezon City, Manila, Caloocan and Pasay;

WHEREAS, to assist these LGUs, the organization of the Regional Nutrition Shepherd Team is needed;

NOW, THEREFORE, BE IT RESOLVED AS IT IS HEREBY RESOLVED, by the Regional Nutrition Committee of the National Capital Region in a meeting duly assembled to organize the Regional Nutrition Shepherd Team (RNST) in the National Capital Region, with:

- A. *Focus*: the Regional Nutrition Shepherd Team, shall shepherd priority LGUs on effective nutrition program management with focus on (1) nutrition policies, (2) nutrition planning and budgeting, and (3) local nutrition structures and human resource;
- B. *Composition*: the RNST-NCR will compose the following:
1. Commission on Population and Development-NCR
 2. Department of the Interior and Local Government-NCR
 3. Metropolitan Manila Development Authority
 4. Philippine Information Agency-NCR
 5. Philippine Statistics Authority-NCR

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6. Grace Family Helper Project
7. Nutrition Foundation of the Philippines
8. Save the Children Philippines
9. National Nutrition Council-NCR

C. Roles and Functions

1. The roles and functions of the Regional Nutrition Shepherding Team may include but not be limited to the following:
 - a. Assist the priority LGUs in identifying solutions to address identified gaps and to promote nuanced targeting strategies that support women and girls and other vulnerable groups.
 - b. Share knowledge, skills, experiences, and proven strategies that may contribute to finding solutions to the identified implementation gaps as applicable and suitable to the priority LGUs.
 - c. Disseminate updated nutrition information and technologies, including new ways of promoting gender equity and social inclusion.
 - d. Assist in the development of the priority LGU's re-entry plan based on the learnings gained from the shepherding sessions.
 - e. Monitor the progress of implementing the action points or re-entry plan of the priority LGUs and provide supportive supervision
 - f. Provide reports to RNC on the progress of project implementation and raise policy issues to be addressed at the RNC level, and
 - g. Advocate for the integration of nutrition in local policies, local development plans and budgets.
2. The Chairperson, who will be selected from among the RNST members, shall have the following roles:
 - a. Provide leadership and preside over the meetings of the Team
 - b. Ensure that the Regional Nutrition Shepherding Team functions properly by making sure that meetings are planned out effectively, there is full participation during meetings and all relevant matters are discussed, and that effective decisions are made and carried out
 - c. Ensure that the policies and procedures are in place for the effective implementation of the nutrition shepherding project, and
 - d. Represent the Team as its lead and its spokesperson at functions or external meetings
3. The NNC-NCR as Secretariat shall:
 - a. Provide support to the Chairperson and the Regional Nutrition Shepherding Team
 - b. Coordinate all activities relative to the effective and efficient implementation of Shepherding Project guidelines
 - c. Act as overall documenter for the Team and sub-teams to be created during the shepherding activities

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- d. Provide technical and skills assistance to the LGU as part of the nutrition shepherding team
- e. Ensure that all relevant documents, reports, reference materials are filed and made available as needed, and
- f. Perform such other functions as may be assigned by the Chairperson.


RESOLVED FURTHER, for the NNC-NCR Regional Office being the RNC Secretariat to:

- 1. coordinate and monitor the implementation of this resolution
- 2. report the status of implementation to the RNC
- 3. review the effectiveness of implementation of this resolution after three (3) years of its implementation

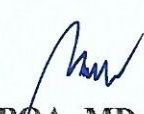
RESOLVED FURTHER, that the NNC-NCR Regional Office being the Secretariat of the RNC to furnish the NNC Central Office, all regional members of the RNC and all local government units in the region a copy of this resolution.

APPROVED UNANIMOUSLY AND ADOPTED, this 31st day of August 2022 during the joint meeting of the Regional Nutrition Committee and Regional Nutrition Management Group held at the St. Giles Hotel in Makati City.

Certified Correct:


MS. MILAGROS ELISA V. FEDERIZO, RND, MPH
*Regional Nutrition Program Coordinator, NNC-NCR and
Secretary, Regional Nutrition Committee*

Approved by:


GLORIA J. BALBOA, MD, MPH, MHA, CEO VI, CESO III
*Chair, Regional Nutrition Committee
Director IV, Metro Manila Center for Health Development*